

Agenda Item 12

TRAFFORD COUNCIL

Report to: Annual Meeting of the Council
Date: 11 June 2014
Report for: Decision
Report of: Director of Legal and Democratic Services and Monitoring Officer

Report Title

DELEGATION OF FUNCTIONS AND AMENDMENTS TO THE CONSTITUTION

Summary

To confirm arrangements for the delegation of Council (non-Executive) and Executive functions and to obtain Council's agreement to amend the Constitution of the Council to incorporate these arrangements.

Recommendation(s)

- 1) That Council notes that Executive functions not covered by the Officers' Scheme of Delegation are delegated by the Leader of the Council as follows:
 - (a) functions are delegated to all individual Executive Members in accordance with the Scheme of Delegation set out in Appendix 1 (to be circulated);
 - (b) all other functions are delegated to the Executive.
- 2) That the Scheme of Delegation to Officers be approved.
- 3) That the Director of Legal and Democratic Services be authorised to amend the Constitution of the Council in accordance with and as a consequence of this report and other decisions made by Council at this Annual Meeting.

Contact person for access to background papers and further information:

Name: Peter Forrester
Extension: 1815

Background Papers:

Constitution of the Council

1. Background

- 1.1 It is the duty of the Council's Monitoring Officer to review the Constitution from time to time and to propose amendments to the Council. Generally amendments are proposed at the Council's Annual Meeting to reflect any changes which are proposed to the schemes of delegation for both Members and Officers, together with any further amendments which may be considered to be necessary for the efficient and effective management of the Council and Council services.

2. Executive Scheme of Delegation

- 2.1 The Leader of the Council determines how, and by whom, executive functions are carried out. The Leader has agreed a scheme of delegation of executive functions to the individual members of the Executive. This scheme is set out at Appendix 1 (to be circulated).

3. Officer Scheme of Delegation

- 3.1 Amendments to the Officer Scheme of Delegation are required to reflect the organisational change set out in item 16 on the agenda along with other minor changes highlighted in the document. A copy of the document has been placed on the Council's website for reference.